

JOINING REPORT

Date: _____

**The Director,
NISER, Bhubaneswar**

Dear Sir,

With reference to your letter No. _____ dated _____ I wish to inform you that I have joined my duties as _____ in the department of _____ in the forenoon/afternoon of _____. I have read and understood the terms and conditions of my appointment and agree to abide by them.

Yours sincerely,

Signature

Name:

DIRECTOR